

Instructor/Assistant Schedule – Fall 2008

Changes, corrections? contact Bob Morrisson
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HOLIDAYS: 9/1, 11/10, 11/27, & 11/28			As of 06/26/08		Focus classes starting in August and September Revision 06/17/08			
COURSE	DAY	DATES	C	#	Instructor	Assistants		
Back Up Your Data (2 Session)						Attendance	Attendance	
BKUP	Fri 11:30 AM	Oct 3, 10			Bob Balsley	Michael LaGris		XXXX XXXX
Computer Basics								
Basics-1	Tue 1:15 PM	Aug 26, Sep 2, 9			Bob Morrisson	Mary Ann Wiley Helen Kwok	Marilyn Prestbo Griff Jones	Jo Moen Michael LaGris
Basics-2	Thu 1:15 PM	Sep 11, 18, 25			Bob Morrisson	Cletes Hicks Adella Granger	Pat Braun Marge White	Ross Roberts
Burning CDs Basic (2 sessions)								
Burn	Thu 1:15 PM	Aug 28, Sep 4			Ray French			
Digital Camera: Saving/Sending Your Pictures (1 sessions)						Attendance	Attendance	
DCAM	Wed 1:15 PM	Nov 5			Laura W., Hal M., Bob B	John Wise		XXXX XXXX
Digital Camera for New Users (2 sessions)						Attendance	Attendance	
DigCAM	Wed 11:30AM	Sep 17, 24			Laura W., Hal M.,	John Wise		XXXX XXXX
Email (3 sessions)								
Email	Thu 10:00 AM	Nov 6, 13, 20			Bob Balsley	Michael LaGris		
Playing With Numbers Using Excel (6 sessions)								
Excel	Wed 2:00 PM	Sep 17, 24, Oct 1, 8, 15, 22			Michael LaGris	Harry Shedd Ross Roberts	John Tucker	Virgil Morgan Michael LaGris
Where's My Stuff - File Management (4 sessions)								
File-1	Fri 9:00	Aug 29, Sep 5, 12, 19			Hal Mozer	Helen Kwok	Michael LaGris	
File-2	Mon 1:15 PM	Nov 24, Dec 1, 8, 15			Hal Mozer	Bob Swenson		
Many Faces of Google (3 sessions 2 hours per day)								
Google-1	Wed 2:00 PM	Aug 27, Sep 3, 10			Ken C., Joe H.	Helen Kwok	Iris Fye	
Google-2	Mon 1:15 PM	Oct 27, Nov 3, 17			Ken C., Joe H	Bob Swenson		
Introduction to Windows (4 sessions)								
Intro-1	Thu 10:00 AM	Oct 9, 16, 23, 30			Bob Morrisson	John Tucker	Roger Dalton	
Intro-2	Fri 1:15PM	Nov 7, 14, 21 Dec 5			Bob Morrisson	Griff Jones		
What's Inside the Computer Tower? (1 Sessions)						Attendance	Attendance	
Inside-1	Wed 9:00AM	Oct 1			Bob Balsley	Ross Roberts		XXXX XXXX
Inside-2	CANCELLED							

Creating Memories(6 sessions)									
Memories	Fri 9:00AM	Sep 26, Oct 3, 10, 17, 24, 31		Delores Davis	Marilyn Prestbo	Shirley Foucht		XXXX	
Internet for Information and Fun (5 sessions)									
Net	Thu 1:15 PM	Oct 2, 9, 16, 23, 30			Harry Shedd	Roger Dalton			
Paint (2 sessions)									
Paint	Wed 11:30 AM	Sep 3, 10		Jeannie Reed					
Photo Editing (6 sessions)									
Photo-1	Fri 2:00 PM	Sep 26, Oct 3, 10, 17, 24, 31		Hal Mozer	Griff Jones	Michael LaGris			
Photo-2	Wed 1:15 PM	Nov 12, 19, 26, Dec 3, 10, 17		Gordon Young	Griff Jones	Virgil Morgan			
Beyond Basic Photoshop Elements (4 sessions)									
Photo IM	Wed 9:00 AM	Oct 8, 15, 22, 29		Bob Morrisson	Hal Mozer	Bob Balsley	XXXX	XXXX	
Potpourri of Projects (4 sessions, 2.5 hours per day)									
Potpourri	Tue 1:00 PM	Sep 16, 23, 30 Oct 7		Donna H, Gloria H, Marrilee G	Sharon Arthur Bitty Rauch	Shirley Foucht	Marge Kruger	Marilyn Presbo	
Power Point (5 sessions)									
Power Point	Wed 10:00AM	Nov 5, 12, 19, 26, Dec 3		Bill Bumpas	Hal Mozer	Delores Davis			
Publisher (5 sessions)									
Publisher	Wed 11:30 AM	Oct 1, 8, 15, 22, 29		Bob B, Martha S	Donna Holcombe				
Tracking Investments with Quicken (3 sessions)									
Invest	Thu 1:15 PM	Dec 4, 11, 18		Hal Mozer	Bob Swenson				
Scanning Basics (2 sessions)									
Scan	Mon 1:15 PM	Sep 8, 15		Bob Morrisson	John Wise	Michael LaGris			
Travel Planning Workshop (3 sessions)									
Travel	Thu 1:15 PM	Nov 6, 13, 20		Joe Hesketh	Laura Chacon	Helen Hesketh			
Vista (3 sessions)									
Vista-1	Wed 9:00 AM	Sep 10,17,24		Bob Balsley	Charles Johnson	Ross Roberts			
Vista-2	Tue 1:15 PM	Oct 14, 21, 28		Bob Balsley	Bitty Rauch	Michael LaGris	Ross Roberts		
Word Processing (Using MS Word) (6 sessions)									
Word-1	Thu 10:00 AM	Aug 28, Sep 4, 11, 18, 25, Oct 2		Gordon Young	Marge Kruger	Martha Simon	Virgil Morgan		
Word-2	Tue 1:15 PM	Nov 11,18, 25,Dec 2, 9, 16		Harry Shedd	Griff Jones	Ross Roberts			
Word Processing Intermediate (5 sessions)									
Word IM	CANCELLED								

Intermediate Windows XP (5 sessions)								
XP IM-1	Mon 1:15 PM	Sep 22, 29, Oct 6, 13, 20			Dick Thompson	Charles Johnson		
XP IM-2	Fri 10:00 AM	Nov 7, 14, 21, Dec 5, 12			Bob Balsley	Griff Jones		

Red Cells – Critical, need instructor now., **Yellow Cells** – Classes that will be starting soon and need instructors or assistants, **Blue Cells** - Indicate non-standard starting time, **Orange Cells** – Pending training, **Green Names** – additions after revision date, **C** – Complete # - Number of students